

Cincinnati/Northern Kentucky International Airport

CINCINNATI, OHIO, USA



Operations Department Review

The Kenton County Airport Board retained Critical Path, Inc. (CPI) to complete a review of the Cincinnati/Northern Kentucky International Airport's Operations Department. The focus of the review was on the internal organizational structure, functions, and supporting mechanisms of the Operations Department including policies, practices and procedures. The review focused on staffing levels and job functions but also included a review of the major documents authored by the Operations Department:

- Airport Certification Manual
- Airport Emergency Plan
- Wildlife Hazard Management Plan
- Snow and Ice Control Plan
- Airport Security Plan
- Safety and Security Handbook
- CVG Driver and Security Handbook
- Ordinances of KCAB – Rules and Regulation

Project Contact:

Mr. John C. Mok
Executive Director/CEO

Kenton County Airport Board
Cincinnati/Northern Kentucky
International Airport
P.O. Box 75200
Cincinnati, OH 45275-2000

Phone: (859)767-3151
Fax: (859)767-3080
jcmok@cvgairport.com

The review included a detailed site visit of the airport where key Operations management staff members were interviewed. The interviews focused on areas of responsibility of the Department including, but not limited to, the airfield, terminal facilities, vehicle maintenance/storage areas, landside, ARFF facilities, LEO facilities including the communications center, security, and other functional areas. The goal was to gain insight into the sustainability of, and risks associated to these operations, given the current responsibilities and staffing plan.

The study provided the Kenton County Airport Board with a report detailing the findings and recommendations.

The work was conducted between September and October 2009.